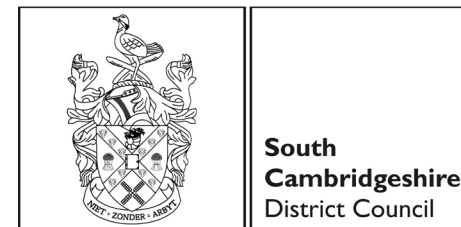


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 2 APRIL 2012

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

Northstowe and New Communities

Councillor Tim Wotherspoon

Planning and Economic Development

Councillor Nick Wright

Policy and Performance

Councillor Tom Bygott

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scamb.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 2 April 2012

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Review of Waste and Recycling Collection Arrangements from Village Halls and Schools Key	Environmental Services Portfolio Holder	10 April 2012		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report
Refuse & Recycling Service Cross Boundary Memorandum of Understanding Key	Environmental Services Portfolio Holder	10 April 2012		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report
Member Development Programme 2012/13 Non-Key	Cabinet	12 April 2012	Member Development Task and Finish Group Executive Management Team Scrutiny & Overview Committee, 3 November 2011	Environmental Services Portfolio Holder Holly Adams, Democratic Services Team Leader	Report
Enforcement and Inspection Review Non-Key	Cabinet	12 April 2012	Environmental Services Portfolio Holder, 14 February 2012	Environmental Services Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Mike Hill, Corporate Manager (Health and Environmental Services)	
Data Sharing Protocol Key	Cabinet	12 April 2012		Leader of Council and Policy & performance Portfolio Holder Steve Rayment, Head of ICT	Report
Heritage Guardianship Sites and Closed Churchyards Key	Planning and Economic Development Portfolio Holder	13 April 2012		Planning and Economic Development Portfolio Holder David Bevan, Conservation Manager	Report
Future of Standards (Localism Act 2011) Key	Council	26 April 2012	Standards Committee, 14 December 2011 and 5 April 2012	Fiona McMillan, Legal & Democratic Services Manager and Monitoring Officer	Report
Strategic Risk Register / Risk Management Strategy	Council	26 April 2012	Finance & Staffing Portfolio Holder, 20 March 2012 Corporate Governance	Finance & Staffing Portfolio Holder and Chairman of Corporate Governance Committee	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key			Committee, 23 March 2012	John Garnham, Principal Accountant (General Fund and Projects)	
EAST HATLEY: Redundant Church of St Denis Key	Cabinet	10 May 2012		Leader of Council David Bevan, Conservation Manager	Report
Addressing the Economic Downturn: End of year Report Non-Key	Cabinet	10 May 2012		Economic Development Portfolio Holder Nicole Kritzinger, Development Officer	Report
Election of Leader of Council 2012-2016 Non-Key	Council	24 May 2012		Holly Adams, Democratic Services Team Leader	Report
Write offs Non-Key	Council	24 May 2012		Finance and Staffing Portfolio Holder Philip Bird, Revenues Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Sizes, Terms of Reference & Appointments to Committees, Joint Committees and Working Groups for 2012/13 Non-Key	Council	24 May 2012	SCDC Political Group Leaders	Leader of Council Holly Adams, Democratic Services Team Leader	Report
Appointments to Outside, Joint & Other Member Bodies for 2012/13 Non-Key	Council	24 May 2012	SCDC Political Group Leaders	Leader of Council Holly Adams, Democratic Services Team Leader	Report
Annual Scrutiny & Overview Report Non-Key	Council	24 May 2012	Scrutiny & Overview Committee, 29 March 2012	Chairman of Scrutiny & Overview Committee Jackie Sayers, Scrutiny Development Officer	Report
THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN JUNE					
Commuted Sums Policy Key	Housing Portfolio Holder	June 2012 (TBA)		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Corporate Health Card 2012/13 Non-Key	Cabinet	12 July 2012		Policy & Performance Portfolio Holder Richard May, Policy and Performance Manager	Report
Food Safety Service Plan 2012/13 Key	Council	26 July 2012		Environmental Services Portfolio Holder Carol Archibald, Food Control & Health & Safety Team Leader	Report
Review of Policy Framework Key	Council	26 July 2012	Constitution Review Working Party, 12 July 2012	Cllr Tony Orgee Holly Adams, Democratic Services Team Leader	Report